



## Travel Expense Accounts

<b>Account Code</b>	<b>Description</b>
726101	In State Travel
726201	Out of State Travel
726301	Foreign
191000	Cash Advance
746101	Registration- In State – No Travel
746201	Registration- Out of State - No Travel

<b>Category Code</b>	<b>Description</b>
99007001	Registration
99007002	Airfare
99007003	Hotel
99007004	Travel Advance
99007005	Meals
99007006	Per Diem
99007007	Mileage
99007008	Car Rental
99007009	Parking
99007010	Taxi/Shuttle/Tolls
99007011	Bus. Calls/ Internet
99007012	Training/Presentation/Exhibit Materials
99007013	Passport/Visa/Immunizations/Conversion Fees

Travel account codes MUST be assigned according to **FINAL DESTINATION** and not Point of Origin.