



UNIVERSITY OF CENTRAL FLORIDA

Division of Finance

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UCF Property & Inventory Control Process During COVID-19

Due to COVID-19, the Property & Inventory Control Department's tagging and inventory process has been adapted to comply with the University of Central Florida's coronavirus safety plan and additional departmental precautions. A Tagging and Inventory Pre-appointment Checklist is available on the Guidelines page of the department's website (<https://fa.ucf.edu/property-guidelines/>) to assist property custodians, principal investigators, or other contacts in complying with required safety precautions. Due to the additional measures, the process of tagging and inventorying assets may take longer than usual.

Contact Property & Inventory Control at property@ucf.edu if you have any questions.