Please use lower case when completing this form. Using upper case increases the possibility of losing part of the entries.

Exhibit D-1
Finance and Accounting
08/25/06

SAMPLE – WITH AIRLINE TICKET AND RENTAL VEHICLE PAID BY TRAVELER

PRESENTING at the conference will enable our dept. to receive additional grants and to setup partnerships with other institutions.

891.00 $380.00 $0.00 $633.50 $1,104.50

FOR FINANCE & ACCOUNTING USE ONLY
Advance Payments

TRAVEL PERFORMED BY COMMON CARRIER OR UNIVERSITY VEHICLE
NOTE: If travel was performed by Common Carrier and paid for personally, receipt must be furnished.

<table>
<thead>
<tr>
<th>Date</th>
<th>Ticket # or University Vehicle Tag Number</th>
<th>From</th>
<th>To</th>
<th>Amount (1)</th>
<th>Name of Common Carrier</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/05</td>
<td>123456789</td>
<td>Orlando, FL.</td>
<td>San Diego, CA.</td>
<td>Delta</td>
<td></td>
</tr>
<tr>
<td>07/04/05</td>
<td>987654321</td>
<td>San Diego, CA.</td>
<td></td>
<td>Avis</td>
<td></td>
</tr>
</tbody>
</table>

(1) This column is to be used only when there is an amount payable to a Common Carrier