



## University Budget Committee Meeting Minutes

<b>Date:</b>	September 8, 2021
<b>Time:</b>	9:30 a.m. – 10:50 a.m.
<b>Location:</b>	via Zoom
<b>In attendance:</b>	Michael Johnson, Gerald Hector, Edwana Andrews, Theodorea Berry, Sissi Carroll, Reshawna Chapple, Steven Collins, Adrienne Frame, Deborah German, Cissy Glowth, Matt Hall, Joe Harrington, Paul Jarley, Elizabeth Klonoff, Fernando Rivera, Jonathan Varnell, and Austin Wilson
<b>Staff (non-voting members):</b>	Kathy Mitchell, Rebeca Richards, Misty Shepherd, and Theresa Stevens

### 1. Approval of the minutes from August 24, 2021 – Michael Johnson

The minutes were approved unanimously as submitted.

### 2. Carryforward Spending Plan for 2021-22 – SVP Gerald Hector and SAVP Misty Shepherd

SVP Gerald Hector shared a brief overview of the 2021-22 carryforward spending plan that included:

- Overall carryforward balance available to spend based on BOG guidelines is \$195 million
- Total cash on hand is approximately \$300 million; however, after mandatory reserves and accounts payable, \$195 million is available to spend
- Almost \$30 million of the \$195 million will go towards the implementation of Workday and the Knight Vision project.
- Faculty start-up fund: \$31 million
- Chemistry and Biology building renovations: \$10 million
- Increased allotment to financial aid: \$6.8 million
- Almost a 50/50 split between administrative and academic costs.

SVP Hector emphasized this information will be shared with the Board of Trustees along with a detailed breakdown by line item on the carryforward plan.

SVP Hector stated we are not spending the carryforward funds fast enough due to current University practices. He explained that doing a deep dive into the budget has allowed for conversations to occur on how to do things more efficiently going forward. SVP Hector explained the restrictions on carryforward spending due to BOG guidelines and the importance of spending the right color of money. He stated the units need to be spending E&G funding first to ensure that carryforward funds are spent down.

SAVP Misty Shepherd provided additional details of the carryforward plan that included:

- \$26 million for scholarships and financial aid
- \$26 million for capital projects to include the chemistry and biology building renovations
- \$20 million for the President's Strategic Fund
- \$8 million for the remaining BRIDG commitment

### **3. Budget Model Discussion – SVP Gerald Hector**

AVP Rebeca Richards provided the committee with the definitions of a revenue-generating vs. self-supporting units in the new budget model. Richards explained a revenue-generating unit must generate sufficient revenue to cover its direct expenses on its own, where a supporting unit may generate some revenue but will require additional revenue support from the colleges.

Provost Michael Johnson added that certain units are neither support units nor revenue generating units so understanding how to categorize them has been a topic of discussion. Provost Johnson explained Undergraduate Studies and SLAS are identified as central support units even though they do generate some revenue.

AVP Richards added a lot of time was spent looking at the College of Undergraduate Studies and their generation of revenue.

SAVP Shepherd explained that in looking at other universities, this is a normal way to classify the College of Undergraduate Studies.

SVP Hector provided the committee with an update regarding the meeting with Huron. SVP Hector stated the budget model is close to being finalized and the staff will meet with budget directors, deans, and frontline staff to ensure all voices are heard and questions are answered.

### **4. Adjournment**

The meeting was adjourned at 10:50 a.m.