

**SUBMIT BID TO:
UNIVERSITY OF CENTRAL FLORIDA
Via Bonfire Web Portal**

<https://ucfpurchasing.bonfirehub.com/p/958>

University of Central Florida

INVITATION TO BID

Contractual Services

Acknowledgment Form

| | | | | |
|---|---------------------------|---|--|-----------------|
| Page 1 of 28 Pages | | BIDS WILL BE OPENED: August 18, 2015 @ 2:00 p.m. and may not be withdrawn within 120 days after such date and time. | | ITB NO. 1500MSA |
| UNIVERSITY MAILING DATE: July 21, 2015 | | ITB TITLE: FIRE ALARM SYSTEM MAINTENANCE AND SERVICE | | |
| FEDERAL EMPLOYER IDENTIFICATION NUMBER OR S.S. NUMBER 13-1805009 | | | | |
| VENDOR NAME AFA Protective Systems< inc. | | REASON FOR NO BID: | | |
| VENDOR MAILING ADDRESS 6013 Benjamin Road, Suite 201 | | | | |
| CITY - STATE - ZIP CODE Tampa, FL 33634 | | | | |
| AREA CODE 727 | TELEPHONE NO. 556-2905 | POSTING OF BID TABULATIONS Bid tabulations with intended award(s) will be posted for review by interested parties at the Purchasing Department and our solicitation web page and will remain posted for a period of 72 hours. "Failure to file a protest in accordance with BOG regulation 18.002, or failure to post the bond or other security as required in BOG regulation 18.003, shall constitute a waiver of protest proceedings." | | |
| | TOLL FREE NO. | | | |
| 727 | FAX NO. 540-0791 | | | |

Government Classifications

Check all applicable

- | | |
|--|---|
| <input type="checkbox"/> African American | <input type="checkbox"/> American Women |
| <input type="checkbox"/> Asian-Hawaiian | <input type="checkbox"/> Government Agency |
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> MBE Federal |
| <input type="checkbox"/> Native American | <input type="checkbox"/> Non-Minority |
| <input type="checkbox"/> Non-Profit Organization | <input type="checkbox"/> Pride |
| <input type="checkbox"/> Small Business Federal | <input type="checkbox"/> Small Business State |

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder and that the bidder is in compliance with all requirements of the Invitation to Bid, including but not limited to, certification requirements. In submitting a bid to an agency for the State of Florida, the bidder offers and agrees that if bid is accepted, the bidder will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the state of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the bidder.

GENERAL CONDITIONS

SEALED BIDS: All bid sheets and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE.) The face of the envelope should contain, in addition to the above address, the date, and time of the bid opening and the bid number. Bid prices not submitted on attached bid price sheets when required may be rejected. All bids are subject to the terms and conditions specified herein. Those which do not comply with these terms and conditions are subject to rejection. The terms Contractor, Payee and Vendor are used interchangeably in this document.

1. EXECUTION OF BIDS: Each bid must contain a manual signature of the representative authorized to legally bind the Vendor to the provisions herein. All spaces requesting information from the Vendor are to be completed. Each bid must be typed or printed in ink. Use of erasable ink is not permitted. All corrections to prices made by the bidder are to be initialed.

2. NO BID SUBMITTED: If not submitting a bid, respond by returning only this bidder acknowledgment form, marking it "NO BID," and explain the reason in the space provided above. Failure to respond without justification

may be cause for removal of the bidder's name from the bid mailing list.
NOTE: To qualify as a respondent, bidder must submit a "NO BID," and it must be received no later than the stated bid opening date and hour.



AUTHORIZED SIGNATURE

Steve Griffin

AUTHORIZED NAME (TYPED/PRINTED)

Commercial Accounts Consultant

TITLE

813-526-0614

CONTACT NUMBER

Vendors shall certify below that they are in good standings to conduct business in the State of Florida. **The awardee of any contract resulting from this solicitation may be asked to forward a certification of good standing.** If requested, the certifications must be submitted to the UCF Purchasing Department prior to providing any goods or services required under the resulting contract. Noncompliance with this provision may constitute rejection of bids or termination of a contract at UCF's sole discretion.

CERTIFICATION

I certify that the company submitting a bid under this solicitation in is compliance with all applicable laws to conduct business in the State of Florida, is in good standings and will provide a certificate of good standings from the State of residence prior to initiating any performance under any contract resulting from this solicitation.

Company: AFA Protective Systems, Inc.

Authorized Representative's Name: Steve Griffin

Authorized Representative's Signature:  _____

Date: 8/14/2015

**APPENDIX II
LIST OF REFERENCES
(USE SEPARATE SHEETS IF REQUIRED)**

| | |
|--------------------|--|
| #1 Agency | Hillsborough County School Board |
| Address | 901 East Kennedy Blvd. |
| City, State, ZIP | Tampa, FL 33602 |
| Contact Person | Betty Higgs |
| Telephone/Email | 813-872-5263 betty.higgs@sdhc.k12.fl.us |
| Date(s) of Service | January 2014 - Present |
| Type of Service | Fire Alarm Testing & Inspection |
| Comments: | |
| #2 Agency | St. Lucie County Schools |
| Address | 4204 Okeechobee Road |
| City, State, ZIP | Fort Pierce, FL 34947 |
| Contact Person | Jeff Diefendorf |
| Telephone/Email | 772-429-3980 jeff.diefendorf@stlucieschools.org |
| Date(s) of Service | July 2014 - Present |
| Type of Service | Fire Alarm Monitoring; Burglar Alarm Monitoring & Repairs |
| Comments: | |
| #3 Agency | Tampa International Airport (Hillsborough County Aviation Authority) |
| Address | Tampa International Airport |
| City, State, ZIP | Tampa, FL |
| Contact Person | Richard Frenslly |
| Telephone/Email | 813-870-8733 |
| Date(s) of Service | March 2014 - Present |
| Type of Service | Fire alarm testing & Inspection |
| Comments: | |

**APPENDIX III
COMMON PARTS LIST AND PRICING**

| Part Number | Manufacturer | Description | Unit Price |
|--------------------|---------------------|-------------------------------|-------------------|
| P2R | System Sensor | Horn/Strobe, wall mount | \$39.20 |
| SR | System Sensor | Strobe Only, wall mount | \$30.10 |
| SPSCW | System Sensor | Speaker/Strobe, ceiling mount | \$52.15 |
| SPSR | System Sensor | Speaker/Strobe, wall mount | \$53.20 |
| D4120 | System Sensor | 4-wire duct detector | \$141.40 |
| 1280 | ELK Batteries | 12V 8AH Battery | \$27.27 |
| 12120 | ELK Batteries | 12V 12AH Battery | \$34.09 |
| 12260 | Elk Batteries | 12V 26AH Battery | \$75.59 |
| ASD-PL2F | FCI | Addressable PSD | No Bid |
| DNR | FCI/System Sensor | Addressable DSD | No Bid |
| AMM-2F | FCI | Addressable Monitor Module | No Bid |
| AOM-2RF | FCI | Addressable Output Module | No Bid |
| ADB-FLP | FCI | Detector Base | No Bid |
| ATD-RL-2F | FCI | Thermal Sensor Fixed/RR | No Bid |
| ADB-FLF | FCI | Thermal Base | No Bid |
| 42512610XX | Digitize | Muxpad II RF | No Bid |
| 900772-0001 | Digitize | External Antenna | No Bid |
| FMM-1 | Notifier | Monitor Module | \$44.10 |
| FDM-1 | Notifier | Dual Monitor Module | \$76.65 |
| FSP-851 | Notifier | Smoke Sensor | \$57.75 |
| FSP-851R | Notifier | Smoke Sensor w/Remote Mon | \$59.50 |
| FST-851 | Notifier | Thermal Detector | \$40.95 |
| 4098-9714 | Simplex | Smoke Sensor | No Bid |
| 4098-9756 | Simplex | 4 wire duct detector | No Bid |
| 4098-9792 | Simplex | Smoke Detector Base | No Bid |
| VSP-005 | Vesda | Dual Stage Filter | No Bid |

Discounts / Mark-ups

| Manufacturer | <u>1*</u> | or | <u>2*</u> | or | <u>3*</u> |
|------------------------|-----------|----|-----------|----|-----------|
| Digitize | No Bid | | No Bid | | No Bid |
| ELK Products | 20% | | 0% | | |
| EST | No Bid | | No Bid | | No Bid |
| Gamewell/FCI | No Bid | | No Bid | | No Bid |
| Notifier | 20% | | --- | | --- |
| Siemens/Pyrotronics | No Bid | | No Bid | | No Bid |
| Simplex | No Bid | | No Bid | | No Bid |
| Silent Knight/Farenhyt | No Bid | | No Bid | | No Bid |
| System Sensor | 20% | | --- | | --- |
| Vesda | No Bid | | No Bid | | No Bid |

List other manufacturers and discounts below

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

1*. Percent markup of the contractor's actual price, where the list price may be verified as a price offered to the public or other business sector. 20 %

2*. Percent markup of manufacturer's list price, where the manufacturer's list price may be verified as a price offered to the public or other business sector. N/A %

3*. A percent of the offeror's discount off of a manufacturer's list price, where both the offeror's discount and the manufacturer's list price may be verified. N/A %

4. The bidder shall provide an original manufactures price list for the manufacture that they are representing.

5. All list prices and discounts used in the pricing policy must be verifiable for up to five years after the sale by means of dated published price lists, discount lists, or other irrefutable documentation "

APPENDIX IV SUBMITTAL REQUIREMENTS ACKNOWLEDGEMENT FORM

The submittal requirements listed below are provided as a checklist of items that are required with your bid. Bidder should initial to indicate acknowledgement that the item has been submitted.

Initials

- SG Signed bid form, (Bid Sheet, pg. 25)
- SG List of equipment and facilities (reference paragraph 12)
- SG Copy of the company's EF or EC license (reference paragraph 12)
- SG Copies of employees' NICET certificates (reference paragraph 12)
- SG Copies of FASA identification cards (reference paragraph 12)
- SG Proof of insurance (reference paragraph 12)
- SG Business tax receipt (reference paragraph 12)
- SG Attachment 2 - Bidder's statement of principal place of business (pg. 28)
- SG Appendix II – References (page 20)
- SG Proof of manufacturer's authorization for each manufacturer bid.
- SG Proof of the ability to respond on site to WCC with 2 hours
- SG List of vehicles available for use (reference paragraph 12)

BID PRICE SHEET

| Lot | Item Description | Auth. Vendor Y/N | Regular Labor \$/Hour Rate | | | | Total Hourly Rate |
|-----|---|------------------|----------------------------|------------------------|----------------|------------|-------------------|
| | | | NICET Tech - Level II | NICET Tech - Level III | Non-NICET Tech | Fire Watch | |
| 1 | EST MAC, Service & Maintenance | NO | NO BID | NO BID | NO BID | NO BID | NO BID \$ |
| 2 | FCI MAC, Service & Maintenance | NO | NO BID | NO BID | NO BID | NO BID | NO BID \$ |
| 3 | Notifier MAC, Service & Maintenance | YES | \$95.00 | \$110.00 | \$75.00 | \$110.00 | \$75.00 \$ |
| 4 | Silent Knight/Farenhyt MAC, Service & Maintenance | NO | NO BID | NO BID | NO BID | NO BID | NO BID \$ |
| 5 | Simplex MAC, Service & Maintenance | NO | NO BID | NO BID | NO BID | NO BID | NO BID \$ |
| 6 | Digitize MAC, Service & Maintenance | NO | NO BID | NO BID | NO BID | NO BID | NO BID \$ |

Overtime Multiplier \$ 150% OF BASE RATE **Holiday Multiplier \$** 200% OF BASE RATE

***Vendor should complete APPENDIX III – “Common Parts List and Pricing” and return with your bid.

Does your bid meet our specifications exactly? Yes No

If No, please detail how your bid meets or exceeds the specifications of the required item(s) and provide proof that verifies your claim.

Prices quoted are good for at least 30 days following bid opening.

Delivery will be 21 days after receipt of order.

F.O.B. delivered to UCF

Payment terms: _____.

I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and in all respects fair and without collusion or fraud. The following information, including an authorized representative signature and witness, is required to be submitted with your bid in order to be considered for evaluation and award. The person signing below acknowledges and agrees with all proposed information as submitted and has the

authorization of the said company to enter into a contractual agreement with the University for the purposes as proposed and as described herein. Please print below unless where a signature is required.

AFA Protective Systems, Inc.

COMPANY NAME

6013 Benjamin Road, Suite 201

MAILING ADDRESS

Tampa, FL 33634

CITY, STATE, ZIP CODE

(727) 556-2905

PHONE NUMBER

SGriffin@afap.com

E-MAIL ADDRESS



AUTHORIZED SIGNATURE

Steve Griffin

PRINTED NAME

Commercial Accounts Consultant

TITLE

(727) 540-0791

FAX NUMBER

(Remainder of page left blank intentionally)

ATTACHMENT 2

BIDDER'S STATEMENT OF PRINCIPAL PLACE OF BUSINESS
(Must be completed & submitted with each competitive solicitation)

Name of Bidder: AFA Protective Systems, Inc.

Identify the state in which the Bidder has its principal place of business: Florida

Proceed as follow: IF your principal place of business above is located within the State of Florida, the Bidder must sign below and attach to your solicitation. No further action is required. IF your principal place of business is outside of the State of Florida the following must be completed by an attorney and returned with your solicitation. Failure to comply may be considered to be non-responsive to this solicitation.

OPINION OF OUT-OF-STATE BIDDER'S ATTORNEY ON BIDDING PREFERENCES
(To be completed by the Attorney for an Out-of-State Bidder)

NOTICE: Section 287.084(2), Fla. Stat., provides that "a vendor whose principal place of business is outside this state must accompany any written bid, proposal, or reply documents with a written opinion of an attorney at law licensed to practice law in that foreign state, as to the preferences, if any or none, granted by the law of that state [or political subdivision thereof] to its own business entities whose principal places of business are in that foreign state in the letting of any or all public contracts."

LEGAL OPINION ABOUT STATE BIDDING PREFERENCES
(Please Select One)

_____ The Bidder's principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that state.

_____ The Bidder's principal place of business is in the State of _____ and it is my legal opinion that the laws of that state **grant the following preference(s)** in the letting of any or all public contracts to business entities whose principal places of business are in that state: [Please describe applicable preference(s) and identify applicable state law(s)]:

LEGAL OPINION ABOUT POLITICAL SUBDIVISION BIDDING PREFERENCES
(Please Select One)

_____ The Bidder's principal place of business is in the political subdivision of _____ and it is my legal opinion that the laws of that political subdivision **do not grant a preference** in the letting of any or all public contracts to business entities whose principal places of business are in that political subdivision.

_____ The Bidder's principal place of business is in the political subdivision of _____ and the laws of that political subdivision **grant the following preference(s)** in the letting of any or all public contracts to business entities whose principal places of business are in that political subdivision: [Please describe applicable preference(s) and identify applicable authority granting the preference(s)]:

Signature of out-of-state Bidder's attorney: _____

Printed name of out-of-state Bidder's attorney: _____

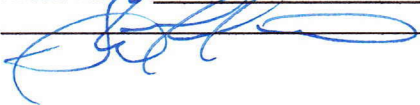
Address of out-of-state bidder's attorney: _____

Telephone Number of out-of-state bidder's attorney: (____) ____ - _____

Email address of out-of-state bidder's attorney: _____

Attorney's states of bar admission: _____

Bidder's Printed Name: Steve Griffin

Signature  _____



STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS LICENSING BOARD
1940 NORTH MONROE STREET
TALLAHASSEE FL 32399-0783

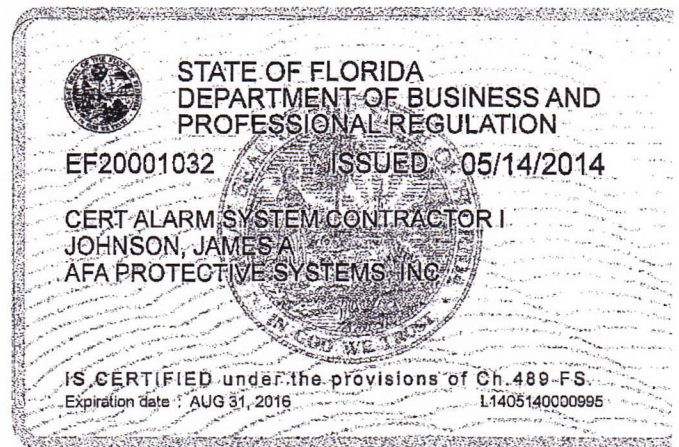
(850) 487-1395

JOHNSON, JAMES A
AFA PROTECTIVE SYSTEMS, INC
1831 SWEETSPIRE DR
TRINITY FL 34655

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
ELECTRICAL CONTRACTORS LICENSING BOARD

LICENSE NUMBER

EF20001032

The ALARM SYSTEM CONTRACTOR I
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2016

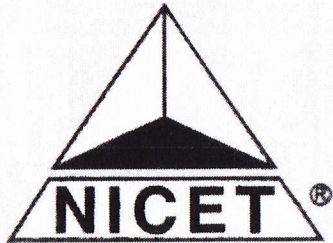
JOHNSON, JAMES A
AFA PROTECTIVE SYSTEMS, INC
6013 BENJAMIN ROAD, STE 201
TAMPA FL 33634



ISSUED: 05/14/2014

DISPLAY AS REQUIRED BY LAW

SEQ # L1405140000995



**NATIONAL INSTITUTE FOR CERTIFICATION
IN ENGINEERING TECHNOLOGIES®**

Providing Certification Programs Since 1961

BE IT KNOWN THAT

Brian A. Espitia

IS HEREBY AWARDED CERTIFICATION AT

LEVEL III

**IN FIRE PROTECTION ENGINEERING TECHNOLOGY
FIRE ALARM SYSTEMS**

**BASED UPON SUCCESSFUL DEMONSTRATION OF REQUISITE KNOWLEDGE,
EXPERIENCE AND WORK PERFORMANCE AS SET FORTH BY THIS INSTITUTE.**

Certification Valid through September 1, 2017

CERTIFICATION NUMBER 123439

Dawn Edzell.

CHAIRMAN OF THE NICET BOARD OF GOVERNORS

A DIVISION OF THE NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS



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IN ENGINEERING TECHNOLOGIES®**

Providing Certification Programs Since 1961

BE IT KNOWN THAT

Ivy A. Champagne

IS HEREBY AWARDED CERTIFICATION AT

LEVEL III

**IN FIRE PROTECTION ENGINEERING TECHNOLOGY
FIRE ALARM SYSTEMS**

**BASED UPON SUCCESSFUL DEMONSTRATION OF REQUISITE KNOWLEDGE,
EXPERIENCE AND WORK PERFORMANCE AS SET FORTH BY THIS INSTITUTE.**

Certification Valid through May 1, 2016

CERTIFICATION NUMBER 102999

CHAIRMAN OF THE NICET BOARD OF GOVERNORS

A DIVISION OF THE NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS



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IN ENGINEERING TECHNOLOGIES®**

Providing Certification Programs Since 1961

BE IT KNOWN THAT

Jimmie C Pollock, III

IS HEREBY AWARDED CERTIFICATION AT

LEVEL III

**IN FIRE PROTECTION ENGINEERING TECHNOLOGY
FIRE ALARM SYSTEMS**

**BASED UPON SUCCESSFUL DEMONSTRATION OF REQUISITE KNOWLEDGE,
EXPERIENCE AND WORK PERFORMANCE AS SET FORTH BY THIS INSTITUTE.**

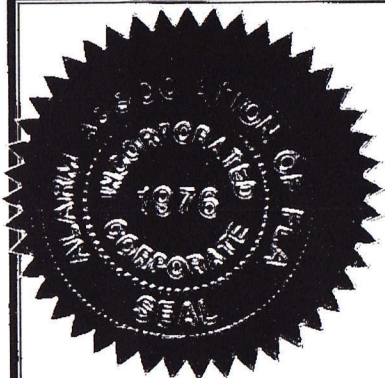
Certification Valid through June 1, 2017

CERTIFICATION NUMBER 132185

Dawn Edzell.

CHAIRMAN OF THE NICET BOARD OF GOVERNORS

A DIVISION OF THE NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS



2014

Certificate of Membership

Presented to

AFA Protective Systems Inc

Dale W. Burger

*Serving the Security, Fire and Low Voltage
Industries for Forty Four Years*

DALE W. BURGER, PRESIDENT



CITY OF ALTAMONTE SPRINGS

225 NEWBURYPORT AVENUE
ALTAMONTE SPRINGS, FLORIDA 32701-3697
407-571-8116

July 30, 2014

**Fiscal Year
2014-2015**

BUSINESS TAX RECEIPT RENEWAL NOTICE FIRST NOTICE - DUE SEPTEMBER 30, 2014

Business Control No.
30337

2 - 4650
AFA PROTECTIVE SYSTEMS INC
RICHARD KLEINMAN
6013 BENJAMIN RD STE 201
TAMPA FL 33634-5178

Business Address:

217 ALTAMONTE COMMERCE BLVD 1234
ALTAMONTE SPRINGS FL 32714



Florida State Law requires regulated businesses to provide proof of a current State license or letter of exemption prior to renewal of this Business Tax Receipt. Please enclose a copy with renewal payment.

| PIN | RECEIPT NO | CLASS DESCRIPTION | ANNUAL BUSINESS TAX |
|--------------------------------|------------|---------------------------|---------------------|
| 8872 | 14-115154 | MERCHANT | \$178.50 |
| 9872 | 14-115155 | SEMINOLE COUNTY REGULATED | \$45.00 |
| TOTAL BUSINESS TAX DUE: | | | \$223.50 |



NOTE: Business Tax Receipts not renewed on or before September 30, 2014 shall be considered delinquent and subject to a delinquency penalty of 10% for the month of October, plus an additional 5% penalty for each month of delinquency thereafter until paid; provided, however, that the total delinquency penalty shall not exceed 25% of each business tax for the delinquent establishment. Additional penalties of \$250.00 plus collection costs will apply if Business Tax Receipt is not paid by December 27, 2014 (150 days after the initial notice of tax due). *City Code, Sections 19-13(a) and 19-13(d)*

****RENEW ONLINE: WWW.ALTAMONTE.ORG****

(option not available after December 27, 2014)



This is to certify that

AFA PROTECTIVE SYSTEMS

is an authorized Engineered Systems Distributor for NOTIFIER

During the year of 2015

ESD Since: _____

Signed for on behalf of NOTIFIER

Vice President Global Sales

mapquest

Clear Map

A 217 Altamonte Commerce Blvd, Altamonte

B 12479 research parkway, orlando, fl

[+ Add Stop](#) | Round Trip | [Reverse](#) | [Options](#)

GET DIRECTIONS

Suggested Routes

- FL-436** 16.83 miles
 31 mins / 41 mins based on current traffic
Est. Fuel Cost [Calculate](#)
- FL-408 E** 26.05 miles
 30 mins / 30 mins based on current traffic
Est. Fuel Cost [Calculate](#)
- FL-436 to Howell Branch Rd** 16.32 miles
 30 mins / 38 mins based on current traffic
Est. Fuel Cost [Calculate](#)

Or you can adjust your route by **Dragging the Route Line**

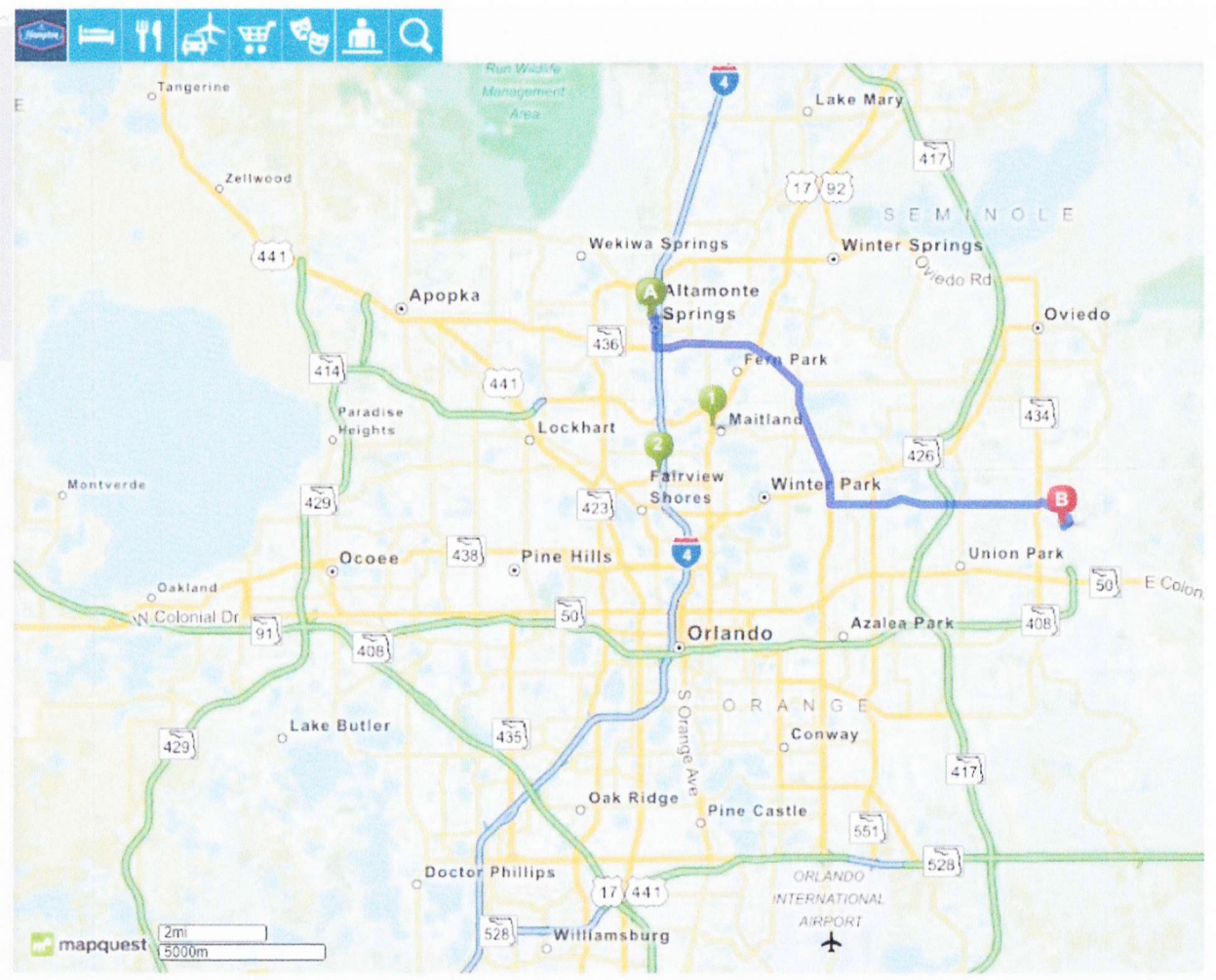
Driving Directions

A **217 Altamonte Commerce Blvd**
 Altamonte Springs, FL 32714
[Add a Note](#) [Search Nearby](#) [Zoom](#)

Online Offers

- [Best Altamonte Springs Hotels](#)
- [Altamonte Springs Restaurants](#)

[Show hidden steps](#)



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[Driving Directions & Maps](#) - www.map-and-directions.net - Easy to Follow Directions, Maps & More with the Free Maps Toolbar



Watching over you since 1873

MONITOR.SERVICE.SUPPORT.



Service you can trust.

When an emergency occurs, you need to feel confident your fire alarm system will operate properly, alerting building occupants and summoning the emergency responders. To operate properly and to stay in compliance with your local code your system must be:

Online and in good working order for an effective response;

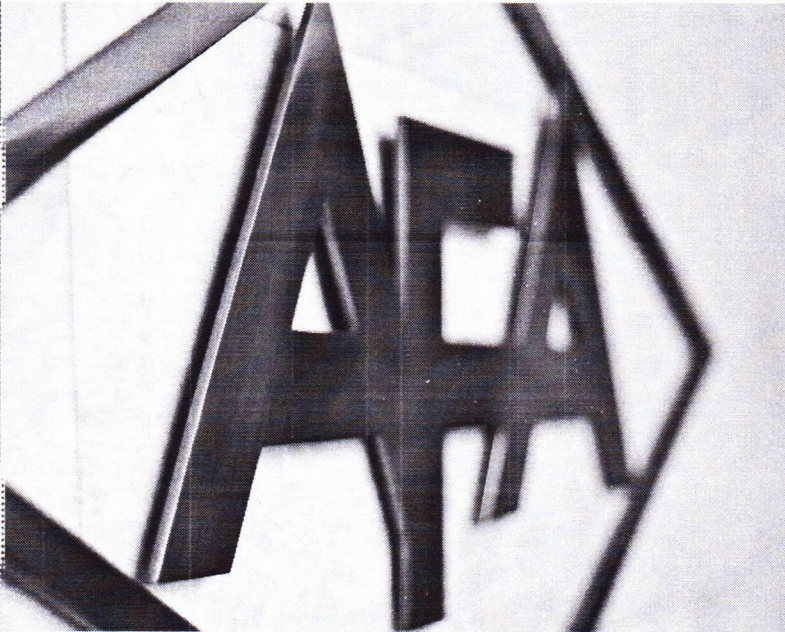
Monitored by experienced professionals who can efficiently dispatch the authorities;

Inspected as required by your local jurisdiction

With AFA, you will receive proven service you can trust. Whether your system was designed and installed by AFA or another supplier, you can count on experienced AFA representatives to inspect and, when necessary, maintain it, 24/7.

We will make sure your system is up and running so that AFA's UL Listed and FM Approved monitoring centers can respond promptly to any alarm condition, no matter when it occurs.

We offer turn-key solutions to our customers making any fire alarm need just a phone call away. Select any of our services or conveniently combine them into a customized service plan, tailored to meet your needs.





MONITORING SERVICES When a fire alarm occurs at your location, your system needs to immediately warn people to evacuate the premises and notify AFA's central station for prompt alarm dispatch to the appropriate responders. With over 140 years of proven performance, no supplier has the experience AFA has in notifying emergency personnel to respond to an alarm condition. The benefits of AFA's central station monitoring services include:

- UL Listed and FM Approved monitoring facilities with redundant systems ensuring uninterrupted service
- Company owned, "in-house" central monitoring facilities, not sub-contracted like others
- Reliable systems ensure prompt response to minimize the chances of loss when a fire occurs
- Online portal allowing you to view account history and update emergency contact information
- Mobile App to securely place a system into and out of test status from a smart phone or tablet



INSPECTION When you choose AFA to perform a comprehensive inspection of your system, you receive a team of experienced, quality-minded technicians you can trust. We know what it takes to make sure your system is inspected properly so that deficiencies can be dealt with promptly and efficiently. AFA's careful inspection includes:

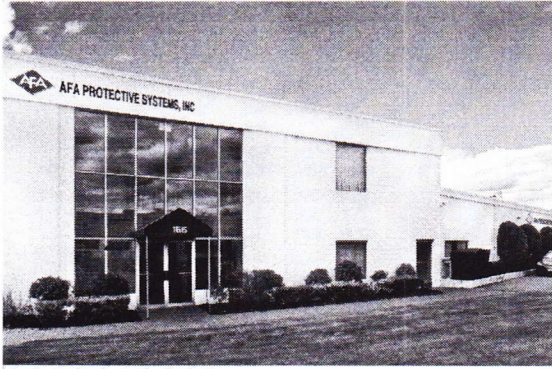
- Comprehensive testing of all system devices
- Exclusive access to our inspection-reporting internet portal
- Convenient scheduling for future required inspections
- Ability to correct any deficiencies on site



SERVICE Everyday, thousands of building owners and managers like you rely on AFA to maintain their fire alarm systems. Beyond designing, installing, monitoring and inspecting systems, AFA can maintain your system for the ultimate in fire alarm convenience.

All AFA services are performed by trained professionals with:

- Experience and proven levels of competency to quickly and effectively restore your system to top operational condition
- Convenience with the ability to request service through our website
- Ability to provide needed upgrades and enhancements where required
- Responsiveness from our service department with GPS management software
- Quality: Just ask our customers!



A Heritage of Fire Protection

You need to be able to trust the company that supplies your fire alarm system. We've been watching over our customers' safety since 1873. Our first systems

were installed before phones were invented, relying instead on telegraph lines to send signals. Since then, we've secured our place as a leading fire systems provider by constantly upgrading our technology, service and training.

Today, we have trained and certified technicians working out of offices all along the eastern United States, from Massachusetts to Florida. AFA serves businesses of all sizes, with the ability to successfully manage even the largest scale projects like high-rise office buildings, hospitals, stadiums and airports.



Whatever aspect of fire alarm system hardware, design, approval, installation, monitoring or testing you need done, AFA is ready to help protect you, your employees, and your facilities.



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ADDENDUM

IMPORTANT DOCUMENT – INVITATION TO BID ADDENDUM

ITB NUMBER: 1500MSA OPENING DATE & TIME: August 18, 2015

ITB TITLE: FIRE ALARM SYSTEM MAINTENANCE AND SERVICES

ADDENDUM NUMBER: 1 ADDENDUM DATE: August 6, 2015

Purpose of the addendum is to provide answers to questions asked during the open question period (BELOW).

Some of the answers may refer back to pages in the bid doc. For reference, interested parties can obtain a copy of the bid document at the following web address, if you haven't already.
<http://www.purchasing.ucf.edu/bids/index.asp>

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM AND RETURN IT WITH YOUR BID. FAILURE TO SIGN AND RETURN WITH YOUR BID COULD RESULT IN REJECTION OF YOUR BID.



PROPOSERS SIGNATURE

AFA Protective Systems, Inc.

COMPANY NAME

Steve Griffin

PRINT OR TYPE PROPOSER'S NAME

SGriffin@afap.com

EMAIL ADDRESS

Answers to Questions (ITB 1500MSA – Fire Alarm System Maintenance & Services)

- 1) **Vendor Question: To reiterate our question in the pre-bid conference, please provide clarification in the I Definitions section A10, Qualified Alarm Service Technician and II Contractor requirements A1 and III Service, Maintenance and MAC Execution A1 as to what the University defines as a Qualified Alarm Technician.**

UCF Answer: Qualified Alarm Service Technician: Permanent personnel employed by the Contractor who possess adequate training on the equipment being serviced with three years' fire alarm experience or a minimum NICET Level II certification.

- 2) **Vendor Question: Parking permits, is parking going to be billed back to the University?**

UCF Answer: No, the cost of permits should be included in your bid price.

- 3) **Vendor Question: II Contractor Requirements, A1, "Contractor shall furnish all supervision, test equipment, tools, lifts/ladders, material and labor to complete the work specified herein". We are assuming that all of these items are billable and will be presented in the form of a proposal or will the work be on a time and material basis?**

UCF Answer: Correct

- 4) **Vendor Question: Is the fire watch procedure available for distribution as was the procedure for panel tagging?**

UCF Answer: The procedure may be found on the UCF EH&S website at

<http://www.fs.ucf.edu/Procedures/New%20Facilities%20and%20Safety%20Fire%20Watch%20Procedures.pdf>

- 5) **Vendor Question: We acknowledge the fact that the University is willing to compensate for a single one way travel charge. Is a vehicle or truck charge going to be allowed?**

UCF Answer: A reasonable single truck charge will be allowed per service call

- 6) **Vendor Question: Most contractors have a fuel or service charge, will this be acceptable?**

UCF Answer: Fuel or Service charges are to be included in a truck charge

- 7) **Vendor Question: Could you please explain the benefit of a “fire watch” technician being required to be NICET certified? The Code states that “security guards” would be sufficient**

UCF Answer: A contractor may be called upon to provide service during an emergency situation. This ITB requires a NICET certified technician to be present in case repair services are required.

- 8) **Vendor Question: Will Silent Knight and Farenhyt be separated into two lots?**

UCF Answer: Silent Knight has been removed. The requirement will be for a Farenhyt Distributor

- 9) **Vendor Question: Page 22, 2nd last item, “Proof of the ability to respond on site to WCC within 2 hours”. Can you please define what is acceptable as “Proof”. If awarded the job (or jobs) will there be an opportunity for a legal review and possible verbiage changes (agreed upon by both parties) on any executed contract?**

UCF Answer: The 2 hours is calculated by utilizing Google Maps© route information calculating the time it takes from the contractor’s main office to the UCF Facilities Operations Building

- 10) **Vendor Question: Page 22, last item, “list of vehicles available for use, (reference paragraph 12)”. We do not see anything in paragraph 12 referring to vehicles, please clarify.**

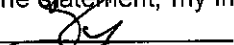
UCF Answer: Remove the “(reference paragraph 12)”

- 11) **Vendor Question: Will repairs be required to be permitted?**

UCF Answer: No

construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded, or perform work as a contractor, supplier, subcontractor, or consultant under, a contract with any public entity, and may not transact business with any public entity in excess of the bid limit for that public entity, for a period of thirty-six (36) months from the date of being placed on the convicted vendor list.

17. **FLORIDA PREFERENCE.** For purchases of tangible personal property, Florida legislature has enacted economic development laws establishing certain conditions and circumstances which, when applicable, require the granting of price preferences to businesses whose principal place of business is the State of Florida. Pursuant to §287.084 Florida Statute, award recommendations shall make appropriate adjustments to Resident Vendor pricing when considering solicitations from Bidders having a principal place of business outside the State of Florida. All Bidders must complete and submit Attachment 2 with the response to this solicitation. Failure to comply shall be considered non-responsive to the terms of this solicitation. Refer to <http://www.leg.state.fl.us/Statutes/index.cfm> or <http://regulations.ucf.edu/chapter7/index.html> 3.g.1.c for additional information regarding this Statute and its applicability.
18. **IDENTICAL TIE BIDS:** Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. If none, or all of the tied vendors have a drug-free workplace program, vendors with Florida as their primary location will receive preference. Failing the above, a coin flip will be used to determine the winning vendor. In order to have a drug-free workplace program, business's drug free policy shall be in accordance with applicable State and Federal laws.

As the person authorized to sign the ~~statement~~, my initials certify that this firm complies fully with the above requirements. Initials: 

19. **EQUAL OPPORTUNITY STATEMENT:** The State Universities have established equal opportunity practices which conform to both the spirit and the letter of all laws against discrimination and prohibits discrimination based on race, creed, color, sex, age, national origin, marital status or religion. To be considered for inclusion as a supplier under this agreement, the bidder commits to the following:
- A. The provisions of Executive Order 11246, September 24, 1996, and the rules, regulations, and relevant orders of the Secretary of Labor are applicable to each order placed against this agreement regardless of value.
 - B. If the bidder expects to receive \$10,000 in orders during the first 12 months of this agreement, a complete certificate of non-segregated facilities shall be included in the bid response.
 - C. If the bidder expects to receive \$50,000 in orders during the first 12 months of this agreement and employs more than 50 people, standard form 100 (EEO-1) must be filed prior to March 1 of each year.
 - D. If the bidder expects to receive \$50,000 in orders during the first 12 months and employs more than 50 people, a written program for affirmative action compliance is to be maintained by the bidder, subject to review upon request by the user agencies of the contract resulting from this ITB.

If you have already complied with the above, please initial:



20. **WORK FOR HIRE.** Any work specifically created for the University under an agreement resulting from this ITB by the Payee or anyone working on behalf of the Payee (the term Payee shall encompass both) shall be considered a "work for hire." All designs, prints, paintings, artwork, sketches, etchings, drawings, writings, photographs, or any other work or material or property produced, developed or fabricated and any other property created hereunder, including all material incorporated therein and all preliminary or other copies thereof, (the "Materials") shall become and remain the property of the University, and, unless otherwise specifically set forth herein, shall be



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Mr. Sargent,

AFA Protective Systems maintains three office in the State of Florida:

- 1) (Main office) 6013 Benjamin Road, Suite 201, Tampa, FL 33634
- 2) 217 Altamonte Commerce Blvd., Suite 1234; Altamonte Springs, FL 32714. This office will the one from which UCF is primarily served.
- 3) 6535 Nova Drive, Davie, FL 33317

The Tampa and Altamonte offices each have six full-time technicians, each with a fully stocked company-supplied truck that is emblazoned with AFA's logo. Each has company supplied communications and laptops, and the trucks carry the tools, parts, and supplies necessary to make most repairs onsite with the first call. The trucks all have ladders, power tools, wire, spare parts, and other day-to-day supplies required for normal service jobs. The Davie office has six trucks and technicians.

The sales and administrative support teams are housed in the Tampa and Davie offices. Dispatching is handled by dispatching staff located in Tampa and Davie. UCF's calls will normally be handled through the Tampa office, and any repairs or installations will be managed by our Project staff in Altamonte Springs.

Additionally, AFA operates offices in 13 states from Florida to New York, and has the resources to bring in additional labor and materials in the rare case that is required.

Steve Griffin